Present: Gabrielle Esperdy, Sergei Adamovich, Stephen Pemberton, Chris Funkhouser, Larry Eisenberg, Rich Sweeney, Ann Hoang, Doreen Mettle, Maya Gervits, Davida Scharf, Heather Huey, Bruce Slutsky, Erin Finnerty, Matt Brown and Lisa Weissbard

Minutes of September 20, 2007 - Minutes were distributed, reviewed and approved.

Report of University Librarian – Rich Sweeney

Technical Reference Librarian Vacancy
Interviews have been completed for the open position which will replace Jackie Buurma and serve as liaison to Mathematics, Physics, and the School of Management. The appointment is expected to be made soon. Faculty members Grace Wang, Yuan-Nan Young, and Lou Russo were thanked for their participation on the search committee.

Library Technical Assistant Vacancy
This is a position which enables the library to remain open until 2:45 am so it is vital to hire someone quickly so that we can maintain the late hours.

AY2008 Faculty Database Vote February and March FLC meetings
At the February 14th meeting, instructions will be distributed for the voting on next year’s databases which will take place in March.

Library services for Proposed New Academic Programs
The university is pushing through a lot of new academic programs. There are seven to be voted on at the next CAA meeting. Only one of the seven (BA in Interior Design) seems to have consulted with a librarian about the library needs of the programs. The rest imply that they will have no extra needs, but this is not true. Davida pointed out that the librarians did communicate with the departments and make recommendations, but they were not taken into account. There are several programs (including the BFA) that will have accreditation issues if additional materials are not purchased.

Several of the databases that are key to a number of programs (Academic Search Premier, Business Source Premier, Wiley Interscience) are funded by NJKI and are currently scheduled to end at the end of February.

Larry Eisenberg asked if it would be possible for the management department to fund Business Source Premier. The projected cost would be $22,750.

Davida, Bruce, and Haymwantee prepared reports on the projected library needs of the new programs in their subject areas. They compared our current resources (books, databases,
journals, staffing) to comparable programs at other universities and estimated what it would cost to bring us up to speed. In addition to these costs, there are infrastructure issues such as physical space which will need to be addressed.

Rich wants everyone to be aware, and will report to the CAA, that there is not money in the budget to purchase the extra materials needed before these new programs start in September.

Chris Funkhouser asked if anyone will be going to the faculty to let the whole community know about these issues with the new programs. Rich said that he would be willing to discuss it at faculty meetings, but that the decision to promote these new programs has already been made. There is a fragile balance because the university needs the new students that these new programs will bring in and the tuition that will come from them, but the library does not have the money up front to prepare adequately for the new programs.

**All AY 2008 NJIT databases and journals renewed**
The provost has given the library $40,000 since the September meeting and we have received a credit of $30,000 from EBSCO because they overcharged us for a couple of years. This means that we will not have to drop any databases that we fund as we had projected at the September meeting. This does not affect the NJKI databases or the three databases funded by the distance learning program.

The provost also gave us additional money to cover temporary employees for open positions so that the library can keep providing services.

**NJKI expires Feb. 29, 2008**
The governor has only put up enough money to fund NJKI through the end of February. This includes Business Source Premiere, Wiley science journals, Ovid, Nature, and others. The library community is lobbying for more funding to at least get through the end of the academic year, but there’s no certainty about it. At this point it would take a special act of the legislature to get additional funding. NJIT doesn’t have money to fund these databases. Faculty are encouraged to go to [www.valenj.org](http://www.valenj.org) or [www.njki.org](http://www.njki.org) to get more information about lobbying efforts.

**AY2009 Library Budget Issues – Rich Sweeney and Erin Finnerty**
Erin distributed a database budget sheet with a fiscal year 2009 price column which reflects what costs would be if NJKI is not funded and Academic Search Premier is not picked up by the state. In this scenario, we would be responsible for $723,000 for databases. The sheet also contains notes that show the costs if NJKI were to be fully funded and if NJKI were not funded but Academic Search Premier was paid for by the state (as it was before the existence of NJKI). Even if NJKI is funded, we have a projected increase of about $30,000 because of annual price increases.

There are a few product changes reflected on the budget sheet:

Institute of Physics (IOP) has changed and we will be subscribing to a product called IOP Corporate. We would normally subscribe to 5-8 individual journals from them which would cost about $21,000. We would own these journals and have perpetual access to
them. However, through IOP Corporate, for about the same amount of money we can have online access to all of the IOP products for the year that the subscription lasts. If the subscription lapses, we lose access.

The price for Wiley Interscience reflects the costs of continuing the subscriptions for the individual Wiley journals that NJIT has subscribed to. NJKI has previously covered about $7500 of the $23,000 cost and has also given us access to many more journals.

The $7300 price listed on the sheet for Nature is for the main Nature journal only. The NJKI package also provided us with 18 additional Nature titles which would cost over $58,000 for us to fund.

**Open Library System**
The Mellon foundation has plans to build an open source university-wide system that in addition to an Integrated Library System will include registrar software, financial aid software etc. This will probably take about five years to come to fruition.

The VALE working group applied for and received a working grant to host a symposium this fall but because of these new developments it has been delayed until the spring. The symposium will include keynote speakers who have actually implemented open-source library systems like Evergreen and Koha.

The WALDO consortium is in contract to test a pilot program using Koha. They have invited us to participate in this testing, but because of all that is going on and the shortage of testing and the lack of adequate technology infrastructure, we are not going to do it at this time.

**Flood report**
Rich reported on the October 16th flood in the library. There was construction going on in the management department and a sprinkler system pipe was hit and gushed for about 40 minutes. This resulted in a waterfall and flooding in the library. Carpeting has been replaced at a cost of $25-30,000. The chairs in the conference room still need to be replaced. Rich commended the staff for their quick and diligent efforts to move books out of harm’s way. There were about $7,000 worth of books destroyed, but it could have been much worse. An insurance report has been submitted, but there is a very high deductible so we may not get any money.

**Information Literacy Report GUR and ITC subcommittee – Davida Scharf**
The committee hasn’t met yet this fall. Rich asked if we will be doing the ETS assessment again. Davida said that was still unclear, partially because it would need funding.

Meeting was adjourned.