

1. Minutes of November 15, 2007 – Lisa
   Minutes of November 15, 2007 were distributed, reviewed and approved.

2. University Librarian’s Report – Rich
   a. Introduction: Andrea Spender - Technical Reference Librarian liaison to Management, Physics, and Mathematics
      Andrea Spender was introduced and she gave a quick introduction.

   b. Library Technical Assistant Hired: Aron Nemeth
      Rich announced that we have hired Aron Nemeth as a full time technical assistant to cover night hours at the library.

   c. AY 2008 Faculty Database Vote February & March FLC meetings
      Erin reminded everyone that the database voting period is now open and selections are due by March 7, 2008. The NJKI changes and budget reductions were mentioned to be discussed later in the meeting in detail.

   d. Online Books & NJIT Direction
      Rich circulated an article on Ebooks “Study shows migration to online books saves libraries money and increases time”, noting that the study was commissioned by Elsevier. He also explained the difference in the business models between online books and journals. When electronic journals were introduced the packages included many more titles for approx. 10% increase from the print price and the usage was much higher than the print counterparts. However with Ebooks the cost of a title is approx. double that of the print counterpart, so essentially we can acquire ½ as many titles for the same money, but each individual title can have increase usage. Currently Ebooks account for approx. 10% of overall book budget. We need to think about potential implications of this for accreditations, etc.
e. **Open Access**

Rich circulated an article about Harvard’s open access plan. Harvard’s Arts & Sciences faculty approved a plan to post finished academic papers in a digital repository free, unless faculty members decide to opt out. Paul Ranky put forward a suggestion that we could have a program where we invite publishers to NJIT as a testing ground for Ebooks. Rich said they would discuss further offline.

3. **Intellireponse program (library Q&A) – Haywantee**

Haywantee showed the Information Services and Technology (IST) page with the Intellireponse function already implemented. She then showed the test page for the library, explained this is something we are planning to implement. Focus groups were conducted with 25 people to refine the question and answer set. Faculty asked sample questions to test the system. One committee member asked how the system works on the backend – the answer was the Boolean logic is used to create matching criteria.

4. **New Jersey Knowledge Initiative (NJKI ends 2/29/2008) - Rich See the NJ Senate & Assembly NJKI bills**

Rich informed the committee of the cut in funding to NJKI with access set to expire at the end of February. There is a bill currently pending, introduced by Senator Sweeney, to renew NJKI. He circulated a proposed budget assuming NJKI is no longer funded and outlined the library’s planned response. The library plans to extend Business Source Premier, Nature and Wiley for the four-month period March-June 2008 at a combined cost of $16,587. Rich has received permission from the Provost to take this money from the book budget. Academic Search Premier is also currently funded by the state but under a separate program (currently funded until the end of June). CINAHL, Biomedical Reference, Medline, Nursing & Allied Health Collection and Ovid selected core medical journals will not be renewed and will cease at the end of February. Via VALE, NJIT has committed to a group purchasing option to continue Business Source Premier, Nature and Wiley for the 4 month period (March-June 2008). VALE is also currently investigating group purchasing pricing for the fiscal year July 2008-July 2009.

5. **AY 2009 Library Budget – Rich**

Overall the university is anticipating a $6 million budget shortfall. Rich presented a proposed 2008 and 2009 library budget. The 2009 proposed library budget is $4,187,000. The revised 2008 budget is $3,367,000. Actual funding levels for next year are unknown.

Specific areas of concern for the library are:

- **Price increases.** Our subscriptions and contracts continue to increase in price.
- **NJKI databases.** The library now has to come up with money to fund databases that were previously paid for by the state.
c. **Resources for new academic programs.** Some departments did not put library resources into their budget requests for proposed new programs in September when they start. The library may not have the materials required for these programs. To be discussed in more detail later in the meeting.

d. **Replacement equipment.**
Rich circulated a report on the state of the library technology infrastructure. More than half of the staff computers (23/44) are from the year 2000 or before and the situation is critical. Computers are purchased from the IST budget.

Erin reviewed the database voting procedure and distributed NJKI usage statistics, Wiley usage statistics, database list with pricing and prior year ranking and the voting sheet for this year.

**Database voting procedure review**
Each department representative gets 50 points to allocate to databases (archival databases are exempt). Completed voting sheets will be sent to Erin and she will tally and rank the databases by total votes. Erin will share a document outlining the database voting procedure.

**Usage statistics**
- Rich pointed out the potential discrepancies in the usage statistics due to differences in how the individual databases count usage (e.g. some count a search, some count a full-text download). He cautioned the Faculty against using this data as a major factor in decision making and to consult with your Liaison Librarian if you need clarification.
- Rich and Erin also noted specific examples from the Wiley statistics of very low use of journals we have historically subscribed to and suggested we revisit the Wiley title selections.

**Voting sheet (Fiscal Year July 2008-June 2009)**
- The NJKI databases were added to the list this year outside of the regular procedure for adding new databases, as they are databases that we have already had access to through NJKI rather than new additions.
- Medline and Regional Business News were struck from the list as they are both included in other databases. Medline is indexed by Scopus and available via PubMed. The main difference between the previous Medline access and Pubmed is the search interface. Regional Business News is included in Business Source Premier.
- Erin pointed out that the prices for Wiley on the voting sheet are only for 9 titles, not the full Wiley Interscience package (which has a value of $300,000). One possibility is to set up a deposit account to purchase
Wiley articles as needed. This will be addressed further at the next meeting.

- In addition to the print version of the database voting form distributed at the meeting Erin will post an electronic version of the form and send a reminder before the March 7 deadline. She also noted that if no voting form is received by March 7 the vote will default to the department vote for the previous year.

7. **AY 2009 Journal Ranking – Erin**
   Erin reminded the committee that the journal voting sheet will be provided later in the semester for the renewals in the next fiscal year.

8. **Saving paper toner and time for FLC Meetings – Bruce**
   Bruce introduced a motion to reduce/eliminate print outs at FLC meetings. He proposed posting the materials beforehand on a shared website and displaying the materials on a projector. The committee agreed stating that this aligns with the overall sustainability initiative of NJIT. It was agreed we would try this for the next meeting and motion was passed.

9. **Library services for Proposed New Academic Programs – Rich**
   Pages outlining print and electronic sources required to support the new proposed programs were circulated. Rich noted that some departments did not put library resources into their budget requests for proposed new programs in September and that the library may not have the materials required for these programs. Someone asked whether the revenue generated from the new student enrollment in these programs could be used to fund resources. Rich said this was after the fact as most of our book ordering is done in the summer. He also said there was no guarantee any of this money would be allocated to the library. Currently there is no money allocated for the library to purchase new resources to support the new programs. Rich stated that the Provost is aware of this and asked the Faculty representing the departments with the proposed new programs to communicate this to their colleagues.

10. **Open Library System Investigation - Ann**
    Ann outlined VALE’s initiative to work towards a shared statewide open source online catalog. She discussed the upcoming Open Source Symposium at the College of New Jersey on March 12, where reps from two companies will be coming to discuss possible business models, administration and implementation. Three additional speakers who have implemented the systems will also be speaking. The Symposium has 180+ registrants.

11. **Information Literacy Report GUR & ITC Subcommittee – Davida**
    Davida circulated a status report on goals and objectives for the Information Literacy ICT Committee planning at NJIT. She said that the committee met and decided they needed to survey the curriculum to determine to what
information literacy instruction is already incorporated. This task was assigned to someone from each department and the committee will re-convene in March to discuss the results. Paul Ranky mentioned his concern about lack of information literacy with his students and that the library website can be confusing. He suggested a guided tour of how to use the library/research resources. Davida pointed out that a guided tour/video already exists and is currently on the library website.

12. Student Issues
   No students present

13. New Business
   No new business