New Jersey Institute of Technology  
Faculty Library Committee Meeting Minutes  
Thursday, March 26, 2009  
Submitted by: Andrea Spender, Reference Librarian  
Minutes submitted: Wednesday April 1, 2009


Future scheduled AY 2009 FLC meetings: **April 30, 2009**

**Minutes of February 5, 2009** – motion passed to accept minutes of previous meeting with one amendment, the Rapid ILL section should not state electronic article access will be provided, rather it should state Rapid ILL will allow for quicker access to articles.

**University Librarian’s Report – Rich**

**New Jersey Knowledge Initiative**

NJKI was cancelled but the State ended up keeping Academic Search Premier and Business Source Premier at the last minute. For Academic Search Premier, if the state does not continue to fund next year we would have to fund this out of our own budget and likely at the expense of another database. Regarding Business Source Premier, the publisher has allowed those institutions that paid for a subscription this year (such as NJIT) to use that money for the 2010 subscription.

**Changes in Scholarly Communication Update**

Harvard School of Arts & Sciences has elected to have their Faculty put their publications in a digital repository as a condition of employment. Currently 28 schools are doing this, including MIT, and Rich circulated an article about this. 15% of journals are now open access and this is expected to increase in the current economic climate.

**AY 2010 Library Budget Projection**

Rich circulated a projected 2010 library budget. President Altenkirch recently circulated an email outlining an expected 6.7% funding reduction from the State. If
passed on to the library, this cut combined with an anticipated increase in publisher prices means a reduced ability to purchase journals. Based upon this estimate, the overall library materials budget is projected to decrease from $1,091,463 FY2009 to $990,000 FY 2010. The actual university budget will be released in July. The library materials budget will be allocated according to the current percentage allocation (books, journals, ebooks, etc.), which was agreed upon at a prior meeting.

**Final AY 2010 Database Vote**

Erin circulated and reviewed the results of the database vote. Half of the departments submitted votes, the other half defaulted to last year’s vote. The top three stayed the same (ScienceDirect, Scopus and ACM Digital Library) with minor shifts below. Two notable changes are Omnifile (dropped from #11 to #14) and IEEE (dropped from #7 to #10). Edgardo noted that it didn’t look like his new vote for Chemical Engineering was reflected in this ranking. Erin will investigate. [note: Erin circulated a revised ranking after the meeting]

Lou Russo mentioned that he had spoken to an INSPEC rep at a conference and they seemed willing to work with us on pricing. Rich said that is isn’t just a matter of the absolute cost of INSPEC, rather the price combined with the prioritized list, and INSPEC came out in the last cycle as a low priority. Janice asked what would happen if we had enough money to fund part of a database that is on the borderline, such as IEEE. Rich and Erin responded that they weren’t sure what extent the publishers would negotiate but we could go to them with the amount we have available and see if there is a different level of subscription available. Michael suggested that if we do negotiate for “part” of the IEEE database that we poll Faculty in terms of which publications they use most. Bruce suggested we look into eliminating the standards as one option for cutting.

**Rapid ILL Report**

Doreen discussed the new Interlibrary Loan Service, Rapid Interlibrary Loan (ILL). The pilot is going well and in February the ILL Department processed 61 requests and filled 58 within 24 hours (95% fill rate). Ann mentioned that at a future point we would like to offer the electronic delivery of articles.
**AY 2009 Book Orders**

Ann explained that due to the university migration of the financial system to Banner, we cannot carry book money over to the next fiscal year. Rich encouraged the Faculty to try and anticipate their needs for the Fall semester and submit requests ASAP. Lou asked if Faculty could donate desk copies and it was confirmed that is possible and encouraged.

**NJIT Information Literacy Plan**

Davida and Rich gave an overview of the Information Literacy Assessment survey and a copy of the memo sent from the UCRC to all Department Chairs was circulated. Each Department Chair is to assign a faculty member to document which courses in the Department contain an information literacy component and document the outcome. The data will be collected and analyzed by Davida and the Reference Librarians. The university wide Information Literacy Plan has been put on hold until the result of this survey is reported. Davida reviewed the Departments that have responded and the Faculty member in charge for each. Rich asked the Faculty members to reach out to their Department chairs regarding this survey. Rich also pointed out that currently Librarians go into classes and give guest lectures but they are not considered part of the teaching Faculty.

**Open Library System Investigation Now Closed**

Ann conducted an investigation of options for open library systems (OLS) and discovered that immediate cost savings would be minimal due to high level of internal/staff time required to migrate. Also, there is a new, larger open library environment (OLE) system being worked on by Duke and a number of other institutions (funded by Mellon) which looks like it could be a better match for NJIT than what is currently available, so we will be monitoring the progress on that project.
**Journal Rankings**

Erin will put the journal ranking information and ballots online by the second week of April and send out an email about this as well. This will be discussed at the next FLC meeting, and the final votes are due by the end of the semester. The Library budget is usually received in July and journal orders will be placed after the September meeting. There will be an opportunity to make amendments for Departmental lists before any cancellations are made.

**Student Issues**

Steven, the student rep, brought up the following issues:

- Students would like to see better enforcement of noise and cell phone policies upstairs, especially during exams. Doreen responded that if a student informs staff at the circulation desk about the problem someone will go upstairs.

- A courtesy message should be sent when a book’s due date is approaching. Steven received one complaint that a student received a due date reminder message after the book was due. Ann responded that the system is set to send courtesy notices out 7 days prior to the due date and speculated that this could be an NJIT email server issue and would discuss with Steven offline.