Present: Andrew Hill, Edgardo Farinas, Boris Khusid, Janice Daniel, Reza Curtmola, Allison Perlman, Wei Xu, Yuan-Nan Young, Lou Russo, Richard Sweeney, Ann Hoang, Doreen Mettle, Davida Scharf, Haymwantee Singh, Heather Huey, Bruce Slutsky, Andrea Spender, Erin Finnerty, Lisa Weissbard

1. Minutes of April 30, 2009
One change, Doreen made a correction that under the discussion of Rapid ILL, the April 2009 minutes should read “Faculty are notified if the article will cost more than $35 to confirm if they want to proceed.” (the number previously read $30).

2. University Librarian’s Report – Rich
   a. Middle States (Rapid Assessment Steering Committee)
      Middle States will be visiting in 2012 and NJIT has started the process of putting together subcommittees. Rich would like the name of two FLC committee members (Faculty) who he can recommend to serve.
   b. Meeting with EDC regarding remote database access
      It was confirmed that EDC members are not eligible for remote database access. The licensing agreements with vendors are limited to students, Faculty and staff. EDC members can access the databases onsite in the library with their identification via a temporary login provided by the Reference Librarian at the ResearchHelpDesk.
   c. New Jersey Knowledge Initiative (NJKI)
      Academic Search Premier & Business Source Premier were both renewed by the State of New Jersey for 2010. EBSCO through VALE has given NJIT a credit for Business Source Premier for the 9 months that NJIT’s AY 2009 subscription overlapped with the NJKI subscription.
   d. AY 2010 Library Budget - Flat Budget – Inflation Related Cuts
      Rich circulated a copy of the 2010 Library materials budget for review. Key points:
      • The materials budget is flat from last year.
• Likely to keep all 2009 databases.
• Probable journal cancellations due to flat budget and price increases.
• Part-time staff and overtime were eliminated by the University as part of personnel reductions, resulting in slightly reduced library hours. A copy of new hours was distributed to FLC. There will also be no reference services on the weekends. Rich asked Bruce to notify the student representative to share the hours change with the Student Senate.

Rich met with Provost regarding possible journal cancellations and he informed Rich he was going to try and help find some additional funds. Rich and Erin have used the rankings and run the formula, and are currently evaluating the impact for probable cancellations. The list of journals to be cancelled should be ready for the next meeting. Once the departmental cancellation lists are available, Faculty representatives can swap out individual titles (provided they are not shared with another department).

4. **Elsevier Science Direct Additions and Cancellations - Erin & Rich**
The Science Direct contract is structured such that a number of schools buy in and select titles, and all participating schools have access to the journals purchased by the other institutions, creating a shared master list called the universal title list (UTL). Erin and Rich met with other university representatives to determine the new UTL. Significant duplication was eliminated and some new content was introduced into the shared list. Erin circulated a list of cancellations and additions.

5. **Issues with Wiley Interscience Journals – Erin & Rich**
Wiley is no longer offering a VALE contract with access to shared titles. Previously, we had access to all titles that any member institution subscribed to. Negotiations are still in progress, but it appears that we will lose those previously shared titles held by other schools and only retain the titles we subscribe to. They have offered access to special collections, but these are likely to be prohibitively expensive and the titles NJIT is interested in are spread throughout multiple collections. Erin circulated a list of titles we will likely lose access to.

6. **Rapid Interlibrary Loan (ILL) Report - Doreen**
Rapid ILL is a quick turnaround article delivery system which usually delivers articles within 24 hours of the request (Monday-Friday). Doreen circulated some usage statistics comparing NJIT to the system averages. As we are a smaller institution with a specialized collection, our number of requests is lower than the average. Our fill rate is very high, in the range of 89-99%, varying by month. The unfilled numbers do not represent cases where the article was not delivered, rather these are cases that could not be filled in the Rapid system and reverted to the standard interlibrary loan system. We are still working out some technical issues with Rapid and are updating our holdings, but overall the system is working out very well. The method of submitting article requests on the front end has not changed, and there was a demonstration of the ILL online form. A Faculty member asked whether the articles are in print or electronic format. Erin explained that some license agreements prohibit transmission of the electronic file, so in those cases the article would be a print out or copy, buy where allowed article is delivered electronically to requestor’s email.

7. AY 2010 Book Orders – Ann
$33,000 worth of books were purchased over the summer and more are in the pipeline. Ann reminded Faculty members to submit any special book requests to their Liaison Librarians as soon as possible as the budget is limited.

8. NJIT Information Literacy Plan Implementation – Davida
State licensing and Middle States are now requiring evidence that students have specific information literacy competencies. The UCRC addressed this issue in the Spring and passed a new policy that every Department must have an information literacy plan in place. The Departmental Information literacy plan will show where, in each Department, information literacy will be taught and how it will be assessed. The CAA also adopted an Institutional Information Literacy Plan, which was circulated at this meeting and is available on the library website. The deadline for submission of the Departmental Information Literacy Plan is October 15, 2009. Davida and Rich asked the Faculty representatives to bring this up at their next Departmental meeting. Faculty members who have questions regarding the library side can contact their Liaison Librarian and on the Departmental side can contact their UCRC representative. The Provost has asked the Library to set up a Blog to act as an information literacy forum, and this will be accessible from the library website.
Andrew Hill asked about seeing completed Departmental Information literacy plans as examples, and Rich responded that the objective of the blog will function as a place to share ideas and plans in progress. Davida also responded that Faculty members can meet with her and their Liaison Librarians one-on-one to discuss.

9. Student Issues
No student representative present.