Minutes  
Faculty Library Committee Meeting  
Thursday, October 15, 2009, 2:30pm-3:55pm  
Library Room 2032


1. Minutes of September 10, 2009 - Approved

2. University Librarian’s Report – Rich
   a. 30 new reading/study chairs replaced in the Library
      Rich circulated an analysis of library chairs by floor and type. The library currently has a shortage of chairs due to the removal of damaged chairs. The library ordered 30 new chairs.
   b. Student complaint about noise & food to President Altenkirch
      A student complained to the President that about noise in the library. Rich explained that the library currently has two designated quiet areas; the upstairs quiet rooms and the basement stacks with study carrels. We will now designate the teaching computer lab room 1050 as a quiet area as well when not in use for a class. The library policy code of conduct has been modified to emphasize the quiet areas. The language related to cell phone use in the library has also been strengthened.
   c. AY 2010 New Academic Programs – Unsupported with Library Resources
      The library has not received any further resources to purchase materials for the new academic programs. Rich brought this to the Provost’s attention, and he said he would consider this issue but can’t make any commitments to additional funds. Rich asked committee members to communicate this to their Departments and to let their Liaison Librarian know about any critical resources required for new programs and we will communicate this information to the Provost.
3. 2010 Wiley Journal Cancellations – Erin

Historically, the Wiley database was funded by the State of New Jersey through the New Jersey Knowledge Initiative (NJKI). They then switched to a system where each school had to pay for their own subscriptions, but then via a universal title list, had access to all the journals purchased by the other VALE libraries. Wiley has now ceased to offer this contract option, and each library will only have access to the journals they have purchased themselves. The list of journals NJIT will lose access to is posted on the FLC website and this was reviewed. Wiley is now offering its “Standard Packages” to schools, however they have not providing pricing on these packages, and it is unlikely NJIT can afford these new packages with the $43,000 that was originally set aside to fund the Wiley InterScience database. Rich provided the information provided by Wiley to this point, which is a very high level Powerpoint, lacking any pricing specifics. Erin will share information on the new pricing once she receives it.

4. 2010 Journal Cancellations – Erin

Erin posted the updated Departmental journal lists on the FLC website and circulated a compilation of scheduled journal acquisitions and cancellations across all departments. The university data and formula information are also posted on the FLC site. Over the next 2-3 weeks Erin will meet with Department reps to discuss any questions or swaps before final orders are placed. Ian Fischer asked about the Industrial Engineering journal list. Erin explained that as far as the university is concerned Industrial Engineering and Mechanical engineering have merged into one department. The library was able to maintain separate journal lists this year, but this will not be possible for next year as the university data will be reported as the combined department. Accordingly, next year there will be one allocation to the combined department and the two lists will have to be merged into one. Ian expressed some concern about this and asked if Erin could draft some language explaining how the library will handle this change so that he can share with his department. Rich closed the discussion by reminded Faculty members this is last meeting before the journal orders and cancellations will be finalized, and that they need to meet with Erin ASAP regarding any changes.
5. **Intelliresponse – Haymwantee**

Haymwantee discussed usage statistics on Intelliresponse, the library’s live Q&A system. She also demonstrated to Faculty how the system works, including the default if the system can’t find an answer. The system health or answer rate is currently approximately 80%, and new answers are being continuously added. Other statistics included number of queries per quarter and most commonly asked questions.

6. **Information Literacy – Davida**

   a. **Blog & Website** – This is now available via the main library homepage and was demonstrated. Information has been posted about the UCRC information literacy plan, learning objects, etc. Davida also showed the information literacy site on the library website including information literacy standards, the NJIT information literacy plan and information on the UCRC’s required IL plan.

   b. **UCRC Report and Departmental Information Literacy Plans** – Davida reported on UCRC meeting. Departmental IL plan was submitted for Architecture and Design and Davida can share that with other Departments that are interested.

7. **Rapid ILL Report - Doreen**

Doreen circulated and discussed the most recent statistics on the Rapid Interlibrary Loan System. The current fill rate is 96%.

8. **Electronic Submission and Archiving of ETDs – Ann**

UMI-Proquest is now offering an administration portal which allows for electronic submission of theses and dissertations. This process would be implemented through the Office of Graduate Studies. A switch to this new system would benefit the library, as currently we are scanning the documents manually, tagging with metadata and loading into the database. In addition, the library is sending copies to bindery, distributing copies to students and storing a print copy of each document. The scanning is labor intensive and we are running out of physical space to store the
documents. With the new system, Proquest binds the print copy and distributes directly to the students. It would also allow for digital archiving of documents instead of keeping the print copy. In the event the Office of Graduate Studies decides not to use this new system, the library could still implement a system of digital archiving in lieu of continuing to store the print copy. Edgardo asked how the library currently stores digitized theses and dissertations. Ann said that these are stored on our Archive server housed at GITC, and that GITC has a disaster plan, which includes backing up their tapes daily.